

AA Tokyo Intergroup Minutes

September 7, 2025

Call to order: 6:00 pm

Open with "The Serenity Prayer"

Attendance / Self-Introductions:

- Chairperson - ○
- Secretary – ○
- H&I – X
- Webmaster - ○
- Treasurer - X
- Literature – ○
- Telephone Hotline - ○
- Representative: SUN Tokorozawa Big Book Meeting – ○
- Representative: Nishi-Chiba and Shin-Kamagaya Groups – ○
- Representative: Machida (Friday 7pm) – ○
- Representative: Tues/Th 10pm meetings - ○
- Representative: NBG Meeting - ○

Approval of Minutes

Motion made and Minutes approved from 8/3/2025 meeting

Reports:

- Chairperson: nothing to report.
- Secretary: nothing to report.
- H&I: absent.
- Webmaster: few regular updates. Added a new meeting that follows a US time zone. He made a mistake and rescheduled all meetings to US time. But it is not fixed.
- Treasurer: Absent. Report sent by email. No income. Phone bill (3,106 - July) **Current balance: 91,313 JPY**

- Literature: Reached out to people traveling but nobody could help bring books back. He is looking at the prices now.
- Telephone Hotline: nothing to report. Thanked everyone for help and advice with calls.

Old Business:

Confirm donation methods for Intergroup

- Status of PayPay and PayPal not yet confirmed.
- Other possible options for mailing in cash donations

Tabled until next month when treasurer is available

Possible donation to JSO

- Decision tabled until treasurer's report is available.
- Need to review JSO's financial situation.

Tabled until next month when treasurer is available

New Business:

Email correspondence

A member asked that when responding to inquiries, members should use "Reply All" or CC the group so it's clear if an inquiry has been answered. If no reply is visible, assume the inquiry is still pending.

Donation to JSO

- Member asked if it was necessary to table the donation since we already know the budget.
- Tokorozawa rep reported that after literature purchases, Intergroup has approximately 60,000 yen. Suggested considering a donation.
- Literature person noted that the prudent reserve is 50,000 yen, and suggested waiting until funds exceed this amount.
- Machida rep agreed, preferring to wait.

- Literature person moved to table the decision until literature costs are finalized.
- TBG reported visiting JSO and speaking with Mami, who shared that JSO is moving offices and would welcome donations.

Inquiries about meetings outside Tokyo / Loner list

- Member raised that inquiries about meetings outside Tokyo sometimes go unanswered due to lack of information. Suggested updating the contact list so members can direct inquiries appropriately.
- Member noted that the loner's list is hard to find on the website.
- Webmaster explained it is located under *Find a Meeting* → *Loner's Page*. Asked for clarification on what kind of redesign members had in mind.
- Suggestions included:
 - Adding a banner or notice on the Meetings page.
 - Placing a short message on the homepage such as: "Looking for meetings outside Tokyo? See the Loner's Page."
- Webmaster expressed concern about too many banners already on the site, but discussion continued on alternatives.

ADJOURNMENT

Motion to close. Passed.

NEXT MEETING: 10/4/2025